



## Staff and Patient Health Safety Plan

Infection Control Effective Date: May 1<sup>st</sup>, 2020

### **PURPOSE:**

To establish guidelines for the overall health and safety of **Jules Aesthetics & Wellness, LLC** patients, visitors, and vendors, and to care for our patients in as safe an environment as possible for all involved, including our personnel.

### **GUIDELINES:**

**Jules Aesthetics & Wellness, LLC** will screen patients who arrive at the facility seeking treatment for procedures with symptoms of any illness or virus using the most up-to-date Centers for Disease Control ("CDC") screening guidelines.

When setting an appointment, and when confirming their appointment, the **Jules Aesthetics & Wellness, LLC** Staff will conduct a pre-screening of each patient.

**Jules Aesthetics & Wellness, LLC** Staff will ask every patient if they have one or more of the following conditions:

- Current fever(>100.4°F) or fever within the last 24hours
- Diarrhea or vomiting
- Any contagious condition (pinkeye, strep, flu, etc.)
- Exposure to a known contagious condition and still within the incubation period as recommended by the set by the CDC
- Recent domestic or international travel to an area with any outbreak of a known contagious condition and not completing the isolation and quarantine recommendations as set by the CDC

**Jules Aesthetics & Wellness, LLC** Staff will notify the patient that they should not report to the facility for their appointment if they have any symptoms of illness or concerns of being contagious. Staff will work with the patient to reschedule the appointment at a time when the patient is not ill and is not contagious.

In the event the patient presents for their appointment and then **Jules Aesthetics & Wellness, LLC** Staff learns of their illness, Staff will immediately consult with their clinical leaders to determine the best course of action. This may require closing the clinic and cancelling appointments or Staff on a temporary basis to sterilize the environment. If the patient is determined to be ill and/or contagious, the patient will be asked to leave the facility and reschedule their appointment for a future.

Visitors and vendors who have symptoms of contagious illnesses should be asked to leave the facility immediately in order to promote good infection prevention practices for the patients.

In the event of a potential exposure, Staff will follow the following process:

- Provide a mask to and isolate such person
- Clinic will keep a log of all people who care for or enter the treatment rooms
- Only essential personnel will enter the treatment rooms.

During an outbreak, **Jules Aesthetics & Wellness, LLC** Staff may be asked to stay home to stop the spread of the disease.

**Jules Aesthetics & Wellness, LLC** Staff will perform hand hygiene between each. The organization will ensure readily available access to soap and water, or hand sanitizer where soap and water are unavailable.

**Jules Aesthetics & Wellness, LLC** Staff will adhere to and communicate the “no handshake” policy with patients, visitors, and vendors. This policy is to promote patient safety and infection prevention practices within the healthcare environment.

#### **INFECTION CONTROL GUIDELINES:**

- All exam rooms in the **Jules Aesthetics & Wellness, LLC** medical treatment room will be cleaned, disinfected and sanitized between each patient and after the final patient of the day. For exam rooms and treatments areas, disposable surface wipes will be used. Per the manufacturer’s guidelines, these wipes are effective against bacteria, tuberculosis, fungi, and some viruses, including influenza. Contact time (also known as “wet” time) is stated on the container in minutes and is the time that the surface must remain wet in order for the wipes to be effective against all listed germs. The germicidal wipes are for use on any surface which comes into contact with a patient, such as bed, equipment, and counters. In the absence of appropriate disposable surface wipes alternative disinfecting substances that meet the EPA criteria may be used.
- For each entrance and common area of the treatment room, alcohol-based hand sanitizers or soap/water in sink for hand hygiene will be made available for patient and Staff use.
- For any objects that come into contact with a patient’s intact skin, low-level disinfectant will be used. These objects include: thermometer, ipad, square terminal, etc. Low-level disinfection is accomplished by wiping the item with an alcohol prep pad or by following the manufacturer’s guidelines for low-level disinfection. Alternatively, appropriate disinfecting substances that meet the EPA criteria may be used.
- For disposable instruments, the tool will be placed in a Sharps Box immediately after use. Disposable instruments will not be re-sterilized. They are for single-use only.
- For used sharps items, such as needles, disposable scalpels, and used medication vials/ampules/syringes, these will be placed in a Sharps Box immediately after use. Sharps Boxes are available in each exam room and medication prep area. Used sharps items should not be transported outside of the exam room to minimize the risk of injury
- For general housekeeping use, Cavi Wipes, Clorox wipes, Lysol wipes, and/or similar products will be used. Periodic general housekeeping will be performed with a frequency based on census, environmental factors, community illness trends (strep, GI bug, flu, pink eye, etc.), and patient population. For example, during flu season, the medical office will increase the frequency of cleaning.

- The following areas should be given extra consideration when performing general housekeeping:
  - o Doorknobs
  - o Counters
  - o Kiosks (computers, iPads, touchscreens)
  - o Credit card machines
  - o Bathroom facilities
  - o Waiting room furniture and surfaces (chairs, tables, armrests)
- When an individual with a known, contagious illness presents at the medical office, management will advise Staff of the potential exposure. Additionally, management must follow the sterilization and autoclaving policy set forth in these guidelines to insure those occupied by such contagious individual are disinfected, sanitized and cleaned prior to having any other persons enter the area(s).
- In the event of a blood spill, a cleaning chemical (such as Clorox Healthcare Bleach Spray) with the ability to kill HIV and Hepatitis must be used by trained Staff.

**Jules Aesthetics & Wellness, LLC** staff will be reviewing and updating exposure control plans (“ECPs”) to ensure that ECPs cover personal protective equipment, bloodborne pathogens, and disaster response.

I have been given the option to defer my treatment/procedure to a later date. However, I understand all the potential risks, including but not limited to the potential short-term and long-term complications related to COVID-19, and I would like to proceed with my desired treatment/procedure. I understand what **Jules Aesthetics & Wellness, LLC** infection control guidelines are and these have been explained to me.

I UNDERSTAND THE EXPLANATION AND HAVE NO MORE QUESTIONS REGARDING THE INFECTION CONTROL GUIDELINES.

---

Patient or Person Authorized to Sign for Patient Date/Time

**A copy of this consent form has been added to my medical record which I understand I will have access to thru my patient portal.**